

## Guideline for oral presenters at the ESHMS 2026

Dear presenters,

Thank you very much for your contribution to this year's ESHMS conference in Hamburg. Below, we have put together a few points to help you prepare for the congress and to ensure a seamless experience for everyone involved. All sessions will be supported by a chair as well as technical staff.

As a presenter, please keep the following points in mind:

- Please bring your presentation on a USB flash drive and arrive at the session room 15 minutes before the session starts. This is to facilitate the transfer of your files to the local system and to guarantee a seamless presentation during your slot.
  - We recommend the use of PowerPoint (pptx) with a slide format of 16:9. If your presentation was created using alternative software, you are welcome to submit your slides as a PDF file.
  - To avoid technical difficulties, we recommend refraining from integrating video or audio files. Should they be essential to your presentation, please notify us briefly in advance.
- The session chair will briefly introduce the session and each individual presentation, and will ensure that all presenters stay on schedule.
  - In the 90-minute oral sessions, each presentation is allotted 12 minutes, followed by 5 minutes for discussion and 1 minute for the transition between speakers.
- Shortly before the end of your presentation, the session chair will signal that you should begin to wrap up.
- If the discussion is not concluded after the 5-minute period, we encourage you to continue the conversation during the break.

### *Important*

- If you are **not able to present your talk** for any reason, you are kindly requested to contact the organising office at [info-eshms2026@uke.de](mailto:info-eshms2026@uke.de) immediately and to notify them of any change of presenter or withdrawal.